



## Anaina Hou Community Park Commercial Kitchen Rental Application

Welcome to Anaina Hou Community Park! Users are responsible to ensure all participants adhere to ALL rules and policies. Anything not specifically covered is subject to the discretion of AHCP staff.

**Reserving and Using AHCP Kitchen:** The basic steps are: 1) AHCP Manager/Staff will review your application, and approve or deny your request; if approved, AHCP will then acknowledge timeline, collect security/cleaning deposit, first month rent, and any use fees for storage needs, as well as a copy of the User's insurance policy listing AHCP. 2) We will schedule a user orientation with you to review facility use/needs, procedures, and cleaning.

**PLEASE FILL OUT PAGE 1 AND 2 AS MUCH AS POSSIBLE AND SUBMIT VIA EMAIL TO BEN AT  
BENKARON@ANAINAHOU.ORG**

### LENGTH OF RENTAL REQUEST (Circle One)

Long-term/6-Months Plus

3-Months

Single Use

### KITCHEN STORAGE

Monthly Storage Fees:      Dry Storage \$40 per month, four foot shelf  
    Freezer Storage \$70 per month, four foot shelf  
    Refrigerator Storage \$70 per month, three foot shelf

*Price points represent Long Term/ 6-Months Plus lease. Add \$10 per storage increment for 3 month lease and \$20 per storage increment for single use. **All storage only leases must be paid in full in advance.** Storage only leases are limited to a maximum of 6 months terms.*

Kitchen Storage (check) select storage needs:

<input type="checkbox"/> Dry (Four Foot Shelf)	Quantity: _____	Rental Total Due: _____
<input type="checkbox"/> Refrigerator (Three Foot Shelf)	Quantity: _____	Rental Total Due: _____
<input type="checkbox"/> Freezer (Four Foot Shelf)	Quantity: _____	Rental Total Due: _____

Total Monthly Storage Fees: \_\_\_\_\_

## KITCHEN USAGE

The following breakdown reflects Long Term/ 6-Months Plus lease. Add \$10 per hour for 3 month lease and \$20 per hour for single use.

- |  |   |
|--|---|
| <input type="checkbox"/> \$30 Hr. - Less than 10 hours per week.<br><input type="checkbox"/> \$25 Hr. - 10 to 19 hours per week.<br><input type="checkbox"/> \$20 Hr. - 20 to 29 hours per week. | <input type="checkbox"/> \$15 Hr. - 30 to 39 hours per week.<br><input type="checkbox"/> \$10 Hr. - 40 plus hours per week. |
|--|---|

## REQUESTED USAGE SCHEDULE

Campus hours of operation are Monday through Sunday 8 AM - 6 PM. Access outside of normal campus operational hours is possible ONLY for long term rental leases or in conjunction with an on campus food truck rental lease.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Description of your needs (ex: fresh water fill up, food prep, Sysco Distribution Pick Up):

## CONTACT INFORMATION

Business Name or Title of Group (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

User/PIC Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

ANAINA HOU STAFF TO FILL OUT THIS PAGE

Total Monthly User Fee \$\_\_\_\_\_

Total Monthly Storage Fee \$\_\_\_\_\_

Total Monthly Fee \$\_\_\_\_\_

GET Tax (4.712%) \$\_\_\_\_\_

Total Monthly Lease Amount \$\_\_\_\_\_

DATE RECEIVED:

ACCEPTED

DENIED

REASON FOR APPLICATION DENIAL (INTERNAL USE ONLY)